(Annexure – I)

REGULATIONS RELATING TO THE M.A./M.Sc./M.Com. PROGRAMMES UNDER NATIONAL CURRICULUM AND CREDIT FRAMEWORK (NCCF) OF THE COOCH BEHAR PANCHANAN BARMA UNIVERSITY

1. **Short title, Application and Commencement:**

1.1 The Regulations may be called the University Regulations relating to the M.A./M.Sc./M.Com. Courses under National Curriculum and Credit Framework (NCCF) System.

1.2 They shall apply from the academic session 2026–2027 to all M.A./M.Sc./M.Com. Courses pursued under the Academic Departments of the University, Constituent Colleges and Institutes affiliated to this University.

1.3 *They shall come in to force from the date of their acceptance by the Executive Council.*

2. **Eligibility for Admission:**

2.1 A student shall be eligible for admission to the M.A./M.Sc./M.Com. regular Courses if he/she passes respectively, the 3-Year or 4-Year B.A./B.Sc./B.Com. Examinations from this University or from any other University whose degrees have been recognized by this University as equivalent to the subject concerned and fulfils other conditions of eligibility as prescribed by the University from time to time, for admission to the 1st or 3rd Semester of the Programme.

2.2 For a 2-Year (4-Semester) Master Degree Programme, a 3-Year (6-Semester) Bachelor Degree with a minimum total of 120 Credits including a minimum of 60 Credits in the Major/Core Subject shall be the eligibility criteria for admission.

2.3 For a 1-Year (2-Semester) Master Degree Programme, a 4-Year (8-Semester) Bachelor Degree with Honours/Honours with Research, with a minimum of 160 Credits including a minimum of 80 Credits in the Major/Core subject shall be the eligibility criteria for admission.

2.4 The admission to the M.A./M.Sc./M.Com. Courses shall be subject to the conditions and procedures to be laid down by the Faculty Council for Post Graduate Studies concerned or other appropriate authority/authorities.

3. **Disciplines of Master Degree:**

3.1 Faculty of Post Graduate in Arts, Fine Arts, Performing Art & Tradition Art Form: Bengali, Economics, Education, English, Hindi, History, Philosophy, Political Science, Sanskrit & Commerce and in such others discipline as may be decided by the Executive Council on recommendation of the Faculty Council for Post Graduate Studies concerned.

3.2 Faculty of Post Graduate in Science, Technology, Vocational Studies: Botany, Chemistry, Geography, Mathematics, Physics, Zoology, Physiology and in such others discipline as may be decided by the Executive Council on recommendation of the Faculty Council for Post Graduate Studies concerned.

4. **Duration and Nature of Course:**

4.1 The curricular work leading to the award of M.A./M.Sc./M.Com. Degree shall be distributed over Two Semesters (One Year)/Four Semester (Two Year) with the end semester

examination of each semester. Two consecutive (One Odd & One Even numbered) semesters shall constitute one academic year. A student shall be allowed a maximum of Three consecutive academic years to complete the 1-Year (2-Semester) Master Degree Programme and a maximum of Four consecutive academic years to complete the 2-Year (4-Semester) Master Degree Programme.

4.2 Measure of course work involved shall be determined by units of Credit. One Credit is equivalent to a minimum of One Hour of Teaching (Lecture & Tutorial) or at least Two Hours of Practical work/Field work per week. A semester shall be distributed over a minimum of Fifteen Teaching Weeks.

4.3 Total Credit requirement is 40 Credits for 1-Year (2-Semester) Master Degree Programme and 80 Credits for 2-Year (4-Semester) Master Degree Programme. There shall be 20 Credits in each semester including Continuous Evaluation and Attendance.

4.4 Courses in the M.A./M.Sc./M.Com. Programmes are of following types:

4.4.1 Students entering 1-Year (2-Semester) Master Degree Programme after a 4-Year UG Programme are to do Coursework and Research.

4.4.2 Students entering 2-Year (4-Semester) Master Degree Programme are to pursue in 1st and 2nd Semester:-

a) Core Course: These courses are to be compulsorily studied by a student as a core requirement to complete the programme in a said discipline of study.
b) Discipline Centric Elective: These courses are focusing for obtaining specialized knowledge in the discipline.
c) Generic Elective: These courses are focusing to add generic proficiency to the students.

4.4.3 Students entering 2-Year (4-Semester) Master Degree Programme are to pursue Coursework and Research in 3rd and 4th Semester respectively.

4.4.4 The Board of Post Graduate Studies may introduce non-credit courses leading to knowledge enhancement in a particular discipline which are not mandatory for all disciplines. Such courses will be value based and are aimed at man making education. For non-credit courses if any "satisfactory" or "unsatisfactory" shall be indicated in the Mark-Sheet/Grade Card/Transcript and will not be counted for the result.

4.4.5 In case a student, enrolled for a 2-Year Master Degree Programme, opts for exit after one year (successful completion of two semesters with a minimum of 40 Credits), he/she shall be entitled to receive Post Graduate Diploma in the relevant discipline.

5. **Examination and Assessment:**

5.1 No student shall be admitted to the examination of a semester unless concerned HoD/Coordinator ensures that a student authorized to appear in the end semester examination of the semester fulfills the following required conditions of eligibility:

i) Minimum 75% attendance of lectures/tutorials/practical classes.
ii) Continuous evaluation should be completed before appearing the respective end semester

examination of each semester and the marks obtained will be carried over in case the student fails to pass the course(s).

5.2.1 25% Marks, in each course/paper, shall be reserved for Attendance and Continuous evaluation and 75% Marks, for end semester examination of the concerned semester.

5.2..2 The pattern of the question papers shall be as prescribed by the concerned PG Board of Studies.

5.2.3 The evaluation of the students shall be based on their performances in the written examinations and continuous evaluation as recommended by the PG Board of Studies.

5.2 .4 The evaluation of *Viva-voce*/review work/dissertation shall be made by the examiners as recommended by the PG Board of Studies.

5.2..5 The moderated question papers shall be sent by the Chairperson of the PG Board of Studies to the Controller of Examination for printing.

5.2.6 Absolute grading systems shall be used for assessment of the performance of students. Under the absolute grading marks are converted to grades based on pre-determined class intervals as per the following tables:

Marks in %	Grade (G)	Grade Point (P)
85 and above	O (Outstanding)	8.5 – 10
70 – 84.99	A+ (Excellent)	7.0 – 8.49
60 – 69.99	A (Very Good)	6.0 – 6.99
~~55 – 59.99~~	~~B+ (Good)~~	~~5.5 – 5.99~~
50 – 54.99	B (Above Average)	5.0 – 5.49
45 – 49.99	C (Average)	4.5 – 4.99
40 – 44.99	P (Pass)	4.00 – 4.49
Below 40	F (Fail)	0

N.B.:- Absent students shall be denoted as "Ab" in the marksheet.

5.2.7 **Attendance Evaluation:**

Attendance	Marks
75%	1
>75%<85%	2
≥85%<90%	3
≥90%<95%	4
≥95%	5

5.2.8 **Abbreviations:**

i) ESE: End Semester Examination
ii) A: Attendance
iii) CE: Continuous Evaluation
iv) SGPA: Semester Grade Point Average
v) CGPA: Cumulative Grade Point Average
vi) FM: Full Marks
vii) SNC: Semester Not Cleared
viii) X: Failed to Clear the Course
ix) XX: Terminated from Examination System

5.3 A student shall have to pass both in theory paper and practical paper (if applicable) to clear a course. If a student secures below 40% in practical paper of a course, his/her result in that particular course will be F and the student shall have to appear both in theory paper and practical paper of the course. If a student secures below 40% in theory paper but secures above 40% in practical paper of a course, he/she shall have to appear in theory paper only and his/her practical marks will be carried over.

However, a student shall be allowed two consecutive additional chances to clear the paper in which he/she has failed and maximum allowed period to complete the entire M.A./M.Sc./M.Com. Programme shall be guided by Clause 4.1 of these Regulations.

5.4 The modalities of assessment of the courses under continuous evaluation shall be decided by the respective Post Graduate Board of Studies. It shall not be compulsory to obtain the minimum pass grade in continuous evaluation. However, a student shall have to earn an overall cumulate grade point average of 4.0 to qualify in the M.A./M.Sc./M.Com. programme.

5.5 The scripts of the theoretical papers generally will be examined by a single internal examiner. Practical papers generally will be examined at least by two examiners, ordinarily one of them may be external. In absence of external examiner, the Practical papers can be examined by two internal examiners.

5.6 Prior to submission of the Dissertation, the student shall have to make a presentation before all faculty members of the respective Post Graduate Department. The feedback and contents obtained from them may be suitably incorporated into the Dissertation.

5.7 While submitting for evaluation, the dissertation shall have an undertaking from the student and a certificate from the supervisor with regard to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for award of any other degree of the same institution where the work was carried out or by any other institution.

5.8 The dissertation submitted by the student shall be evaluated by the respective supervisor and the External Examiner and the Final Marks shall be submitted by the respective Head of the Department to the Controller of Examination.

6. **Provision for Post-publication Reassessment:**

6.1 A candidate may apply for Post-publication Reassessment (PPR) of his/her answer script(s) in the prescribed form and manner and on a submission of fees prescribed for the purpose within the date as per notification to be issued by the Controller of Examination.

6.2 A candidate may apply for Post-publication Reassessment (PPR) of maximum 50% of theoretical answer scripts of the end semester examination of the semester in the prescribed form.

6.3 Post-publication Reassessment (PPR) and Post-publication Scrutiny (PPS) of the same paper(s) in a Subject/Group of Subjects shall not be allowed.

6.4 Incomplete and faulty application is liable to be rejected without assigning any reason or without any intimation to the candidate concerned.

6.5 There shall be no Post-publication Reassessment of Practical Papers, Internal Evaluation, *Viva-voce*/Oral Examinations and Dissertation/Project/Field Work, if any.

6.6 If marks awarded after Post-publication Reassessment (PPR) in a paper do not exceed the original award by more than 15% of the full marks of that paper, the reassessor's award will be accepted as final marks. If the change of marks exceeds 15% of full marks of that paper then the paper will be forwarded to the third examiner for re-examination. The final marks will be computed by averaging the three marks awarded by the three examiners (Original Examiner + Post-publication Reassessor + Third Examiner).

7. **Post-publication Scrutiny (PPS):**

7.1 A candidate may apply for Post-publication Scrutiny (PPS) of his/her answer script(s) in the prescribed form and manner and on a submission of fees prescribed for the purpose within the date as per notification to be issued by the Controller of Examination.

7.2 A candidate may apply for Post-publication Scrutiny (PPS) of maximum 50% of theoretical answer script and 50% of the practical answer scripts of the end semester examination of the semester end in the prescribed form.

7.3 Post-publication Scrutiny (PPS) and Post-publication Reassessment (PPR) of the same paper(s) in subject/Group of Subjects shall not be allowed.

7.4 There shall be no Post-publication Scrutiny of Internal Evaluation, *Viva-voce*/Oral Examinations and Dissertation/Project/Field Work, if any.

7.5 Post-publication Scrutiny (PPS) does not imply re-examination or reassessment of answer script(s) but involves verification of answer script(s) records to ascertain:

i) Marks have been assigned to each of the required number of answers made by an examinee as per instruction printed on the question paper.
ii) Totalling of marks awarded by the examiner on answer script/mark-slip, as the case may be, has correctly been done.

8. **Re-enrolment for Examination:**

8.1 If a student, after having completed a regular course of study in any semester (i) fails to register as a candidate for the end semester Examination of the semester or (ii) registers but fails to appear in the end semester Examination of the semester or (iii) appears but fails to secure the minimum qualifying marks i.e. obtains 'Grade F', he/she may appear in the end semester Examination of the concerned semester as a non-collegiate student only in the immediately next academic session. Such a student will not be permitted to appear in the Internal Assessment Examination of the

concerned semester.

A student shall be allowed one regular and two consecutive additional chances to clear the semester/paper(s). However, the maximum allowed period to complete the entire M.A./M.Sc./M.Com. Programme shall be guided by Clause 4.1 of the Regulations.

8.2 Re-enrolment in the previous semester as a non-collegiate candidate will also be required by candidates who wish to pursue any subsequent semester without appearing in the end semester examination of the semester.

9. **Re-admission:**

Candidates having attendance of less than 75% shall be treated dis-collegiate and they shall not be allowed to appear in the respective end semester examination of the semester. Dis-collegiate students of 1st Semester are not allowed to sit for the end semester examination of the semester as well as for next semester. He/she may be allowed to continue his/her studies from next academic session in the same semester by taking re-admission. This rule will be applicable for 2nd, 3rd & 4th semester also.

However, a student shall be allowed only two consecutive additional chances for re-admission and the maximum allowed period to complete the entire M.A./M.Sc./M.Com. Programme shall be guided by Clause 4.1 of these Regulations.

10. **Computation of SGPA and CGPA:**

10.1 The SGPA (Semester Grade Point Average) is the ratio of sum of the product of the number of credits with grade points scored by a student and the sum of the total number of credits in all courses taken by a student, i.e. $SGPA(Sk) = \sum(Ci \times Gi)/\sum Ci$ where Ci is the number of credits in ith course and Gi is the grade point scored by the student in the ith course of the kth semester (Sk).

10.2 The CGPA (Cumulative Grade Point Average) is also calculated in the same manner taking into account all the courses taken by a student over all the semesters of a programme, i.e. $CGPA = \sum(Ci \times Si)/\sum Ci$ where Si is the SGPA of the ith semester and $\sum Ci$ is the total number of credits in all semesters.

10.3 SGPA and CGPA shall be rounded off to a two decimal point and be reported in the transcript.

10.4 Transcript: Based on the above provisions of marks, letter grade, grade points, SGPA and CGPA transcript shall be issued for each semester and a consolidated transcript indicating the performance in all semesters.

10.5 The overall percentage of marks be shown in the Marksheet.

11. **Publication of Results:**

11.1 On receipt of the intimation from the Controller of Examination about readiness of the result the Chairperson of the respective Post Graduate Board of Studies shall check and consider the result and put signature on the Tabulation Sheets before its publication.

The Controller of Examination shall arrange to deliver the relevant papers related to the result to the Chairperson of the respective Post Graduate Board of Studies.

11.2 After getting assent from the Chairperson of the respective Post Graduate Board of Studies

the result will be published with the approval of the Vice-Chancellor.

12. **Rank and Medal:**
The University Ranks and Gold & Silver Medals shall be awarded to the regular students of 1-Year (2-Semester) Master Degree Programme and 2-Year (4-Semester) Master Degree Programme separately on the basis of Cumulative Grade Point Average (CGPA) as per the prescribed University guidelines.

13. **Direction by the Vice-Chancellor:**
The case not covered by these regulations or case of any difficulty whatsoever in respect of M.A./M.Sc./M.Com. Programmes/Examinations, the Vice-Chancellor shall have the power to give necessary directive, subject to the provisions of the Cooch Behar Panchanan Barma University Act, 2012 and Statutes and Ordinances made thereunder.